

<u>STUDENT FEES 2019</u>	
BOARD	
Module Fee (excludes study material)	R2 560,00
10% Examination Cancellation fee	R256,00
Postponement	R1 220,00
Individual Feedback Report	R655,00
Script Review	R650,00
Appeal	R660,00
Text books – hard copies only available from our office:	
▪ Company Secretarial Practice	R545,00
▪ Applied Governance	R545,00
Per book (courier and packaging) - Inside South Africa	R165,00
Per book (courier and packaging) - Southern Africa	R415,00
Per book (courier and packaging) - Other: to be requested from our offices	<i>To be requested</i>
PUBLIC SECTOR GOVERNANCE	
Module Fee (stand-alone module)	R2 560,00
10% Examination Cancellation fee	R256,00
Postponement	R1 220,00
CSSA	
Registration (non-refundable)	R1 440,00
10% Examination Cancellation fee	R154,00
Examination (per module excluding study material)	R1 540,00
Postponement	R770,00
Individual Feedback Report	R655,00
Script Review	R650,00
Appeal	R660,00

Graduate Student (for members in good standing)	
Graduate Student Board Module Fee (includes registration fee but excludes study material)	R1 760,00
10% Examination Cancellation fee	R176,00
Graduate Student Board Postponement	R870,00
Graduate Student CSSA Examination (per module excluding study material)	R1 150,00
10% Examination Cancellation fee	R115,00
Graduate Student CSSA Postponement	R560,00
Individual Feedback Report	R655,00
Script Review	R650,00
Appeal	R660,00
Text books – hard copies only available from our office:	
▪ Company Secretarial Practice	R545,00
▪ Applied Governance	R545,00
Per book (courier and packaging) - Inside South Africa	R165,00
Per book (courier and packaging) - Southern Africa	R415,00
Per book (courier and packaging) - Other: to be requested from our offices	<i>To be requested</i>
GENERAL	
Academic Record	R305,00
Transfer Academic Record	R295,00
Duplicate Certificates (Programme)	R415,00
Duplicate Certificates (Past Finalist and Prize Winner):	R460,00
▪ Per certificate (postage and packaging) - Inside South Africa	R110,00

GENERAL....continued	
▪ Per certificate (postage and packaging) - Southern Africa	R235,00
▪ Per certificate (postage and packaging) - Other: to be requested from our offices	<i>To be requested</i>
CSSA Exemption Admin Fee (thereafter R880 per module – maximum of R8 120)	R1 080,00
RPL Admin Fee R500 (non-refundable)	R500,00
▪ NQF 5, NQF 6 or NQF 7 per module	R740,00
▪ NQF 5, NQF 6 or NQF 7 per level	R2160,00
▪ NQF 8 per module	R840,00
▪ NQF 8 per level	R4 240,00

Each completed CIS programme makes you eligible to apply for membership of the Chartered Institute of Business Management (CIBM)

The Institute reserves the right to change curricula, rules, fees, documents and other requirements, of whatever kind, affecting students without prior notice, if necessary.