



STUDENT FEES 2018

BOARD		
Module Fee (excludes study material)	R	2 368.45
10% Examination Cancellation fee	R	236.85
Postponement	R	1 131.20
Individual Feedback Report	R	606.00
Script Review	R	600.95
Appeal	R	611.05
Text books – hard copies only available from our office:		
Corporate Secretaryship	R	505.00
Corporate Governance	R	505.00
Corporate Administration	R	505.00
Corporate Financial Management	R	505.00
Per book (courier and packaging) - Inside South Africa	R	151.50
Per book (courier and packaging) - Southern Africa	R	383.80
Per book (courier and packaging) - Other: contact our offices for price		<i>price on request</i>
PUBLIC SECTOR GOVERNANCE		
Module Fee (stand-alone module)	R	2 368.45
10% Examination Cancellation fee	R	236.85
Postponement	R	1 131.20
Please refer to syllabus and reading list on the website		
CSSA		
Registration	R	1 333.20
10% Examination Cancellation fee	R	142.41
Examination (per module excluding study material)	R	1 424.10
Postponement	R	712.05
Individual Feedback Report	R	606.00
Script Review	R	600.95
Appeal	R	611.05
IBS		
Registration	R	767.60
10% Examination Cancellation fee	R	67.17
Examination (per module excluding study material)	R	671.65
Postponement	R	404.00
Individual Feedback Report	R	606.00
Script Review	R	600.95
Appeal	R	611.05

Text books – electronic copies only for:		
Introduction to Governance	R	181.80
Fundamentals of Governance	R	181.80
Supplementary notes for Introduction to Business Mathematics	R	101.00
Supplementary notes for Fundamentals of Business Mathematics	R	100.00
Graduate Student (for members in good standing)		
Graduate Student Board Module Fee (includes registration fee but excludes study material)	R	1 626.10
10% Examination Cancellation fee	R	162.61
Graduate Student Board Postponement	R	802.95
Graduate Student CSSA Examination (per module excluding study material)	R	1 065.55
10% Cancellation fee	R	106.56
Graduate Student CSSA Postponement	R	520.15
Individual Feedback Report	R	606.00
Script Review	R	600.95
Appeal	R	611.05
Text books – hard copies only available from our office:		
Corporate Secretaryship	R	505.00
Corporate Governance	R	505.00
Corporate Administration	R	505.00
Corporate Financial Management	R	505.00
Per book (courier and packaging) - Inside South Africa	R	151.50
Per book (courier and packaging) - Southern Africa	R	383.80
Per book (courier and packaging) - Other: contact our offices for price		<i>price on request</i>
GENERAL		
Academic Record	R	282.80
Transfer Academic Record	R	272.70
Duplicate Certificates (Level 3 and 4)	R	328.25
Duplicate Certificates (Programme)	R	383.80
Statement regarding the issuing of a certificate prior to 2011 (no duplicate certificates can be issued for qualifications prior to 2011)	R	262.60
Duplicate Certificates (Past Finalist and Prize Winner):	R	424.20
Per certificate (postage and packaging) - Inside South Africa	R	101.00
Per certificate (postage and packaging) - Southern Africa	R	217.15
Per certificate (postage and packaging) - Other: contact our offices for price		<i>price on request</i>
CSSA Exemption Admin Fee R999.90 (thereafter R823.15 per module – maximum of R7 585.10)	R	999.90
IBS Exemption Admin Fee R489.85 (thereafter R434.30 per module)	R	489.85
RPL Admin Fee R499.95 (thereafter refer to the RPL policy)	R	499.95

The Institute reserves the right to change curricula, rules, fees, documents and other requirements, of whatever kind, affecting students without prior notice, if necessary.