



STUDENT FEES 2018

BOARD		
Module Fee (excludes study material)	R	2 345.00
10% Examination Cancellation fee	R	234.50
Postponement	R	1 120.00
Individual Feedback Report	R	600.00
Script Review	R	595.00
Appeal	R	605.00
Text books – hard copies only available from our office:		
Corporate Secretaryship	R	500.00
Corporate Governance	R	500.00
Corporate Administration	R	500.00
Corporate Financial Management	R	500.00
Per book (courier and packaging) - Inside South Africa	R	150.00
Per book (courier and packaging) - Southern Africa	R	380.00
Per book (courier and packaging) - Other: contact our offices for price		<i>price on request</i>
PUBLIC SECTOR GOVERNANCE		
Module Fee (stand-alone module)	R	2 345.00
10% Examination Cancellation fee	R	234.50
Postponement	R	1 120.00
Please refer to syllabus and reading list on the website		
CSSA		
Registration	R	1 320.00
10% Examination Cancellation fee	R	141.00
Examination (per module excluding study material)	R	1 410.00
Postponement	R	705.00
Individual Feedback Report	R	600.00
Script Review	R	595.00
Appeal	R	605.00
IBS		
Registration	R	760.00
10% Examination Cancellation fee	R	66.50
Examination (per module excluding study material)	R	665.00
Postponement	R	400.00
Individual Feedback Report	R	600.00
Script Review	R	595.00
Appeal	R	605.00

Text books – electronic copies only for:		
Introduction to Governance	R	180.00
Fundamentals of Governance	R	180.00
Supplementary notes for Introduction to Business Mathematics	R	100.00
Supplementary notes for Fundamentals of Business Mathematics	R	100.00
Graudate Student (for members in good standing)		
Graduate Student Board Module Fee (includes registration fee but excludes study material)	R	1 610.00
10% Examination Cancellation fee	R	161.00
Graduate Student Board Postponement	R	795.00
Graduate Student CSSA Examination (per module excluding study material)	R	1 055.00
10% Cancellation fee	R	105.50
Graduate Student CSSA Postponement	R	515.00
Individual Feedback Report	R	600.00
Script Review	R	595.00
Appeal	R	605.00
Text books – hard copies only available from our office:		
Corporate Secretaryship	R	500.00
Corporate Governance	R	500.00
Corporate Administration	R	500.00
Corporate Financial Management	R	500.00
Per book (courier and packaging) - Inside South Africa	R	150.00
Per book (courier and packaging) - Southern Africa	R	380.00
Per book (courier and packaging) - Other: contact our offices for price		<i>price on request</i>
GENERAL		
Academic Record	R	280.00
Transfer Academic Record	R	270.00
Duplicate Certificates (Level 3 and 4)	R	325.00
Duplicate Certificates (Programme)	R	380.00
Statement regarding the issuing of a certificate prior to 2011 (no duplicate certificates can be issued for qualifications prior to 2011)	R	260.00
Duplicate Certificates (Past Finalist and Prize Winner):	R	420.00
Per certificate (postage and packaging) - Inside South Africa	R	100.00
Per certificate (postage and packaging) - Southern Africa	R	215.00
Per certificate (postage and packaging) - Other: contact our offices for price		<i>price on request</i>
CSSA Exemption Admin Fee R990 (thereafter R815 per module – maximum of R7 510)	R	990.00
IBS Exemption Admin Fee R485 (thereafter R430 per module)	R	485.00
RPL Admin Fee R495 (thereafter refer to the RPL policy)	R	495.00

The Institute reserves the right to change curricula, rules, fees, documents and other requirements, of whatever kind, affecting students without prior notice, if necessary.